

**Minutes of Comberton Annual Parish Meeting
on Wednesday 25 April 2018 at 7.30 pm in the Village Hall**

Present: 11 parishioners including Tim Scott (District Councillor), Keith Tarring (Comberton Baptist Church), Penny Cook (Village Hall Chair), and Parish Council members

In attendance: Mrs Gail Stoehr (Clerk).

Cllr Hywel Griffiths presided.

The written reports from the meeting are appended in full to the master minutes and are available from the Clerk on request.

Apologies for absence were received from Caragh Urquhart and Lynn Tatnell.

1. Approval & signing of the minutes of the previous Annual Parish Meeting on 26 April 2017

The minutes were approved by the meeting and signed by the Chairman as a true record. (Prop Janet McCabe, 2nd Tim Scott, unopposed)

2. Matters arising from the minutes

None.

On a proposition by the Chairman, the order of business was varied.

5. District Councillor report

District Cllr Tim Scott reported on the remit of SCDC; the Local Development Plan and the five year housing supply; the Bennell Farm development and issues raised by residents during the year; a hustings event tomorrow evening in Grantchester; and the City Deal.

Asked whether the District Councillor was happy with the way the City Deal was being handled, Cllr Scott responded that the problem resided with the City and the deal may or may not happen.

The meeting recorded its thanks to Cllr Scott for all his reports in Contact. Cllr Scott left the meeting. His report is appended in full to these minutes.

3. Report of the Parish Council for the year from Cllr Hywel Griffiths, Chairman

Cllr Hywel Griffiths reported on: the employment of a village Handyman; flooding; traffic; planning; trees and the work of the Tree Group; and the recreation ground. Thanks were extended to Councillors and members of the community who had made contributions to the village in various capacities during the year. Residents were invited to join the Council to fill the vacancies. The report is appended in full to these minutes.

6. County Councillor report

The report from County Cllr Lina Joseph was read by the Clerk in Cllr Joseph's absence, and is appended in full to these minutes. The report covered: the County Council budget and the increase in Council Tax; reductions in Government funding to County Councils; roads and potholes; the removal of the Park and Ride parking charge; the library service; the White Ribbon campaign; the Greater Cambridge Partnership, Cambourne to Cambridge busway, and Greenways projects.

7. Report on the work and activities of groups and organisations including those who have either received a grant from the Parish Council or which have Parish Council appointees on their charity or organisation including:

- 7.1 Herringland Charity (trustees appointed by the Parish Council)
No written report was received.
- 7.2 Comberton Village Institute (Trustee appointed by the Parish Council)
Penny Cook, Chair of the Trustees, reported on the busy and successful year which was full of events and activities, with continued high occupancy. The report is appended in full to these minutes.
- 7.3 Comberton Playground Project (trustee appointed by the Parish Council)
No written report was received.
- 7.4 MAGPAS (£75)
Thanks had been received from MAGPAS who had received a donation of £75.00 from the Council.
- 7.5 Comberton Football Club (£60.00 contribution to defibrillator)
Thanks had been received from Comberton Football Club.
- 7.6 CAMSAR (£50)
Thanks had been received from CAMSAR who had received a donation of £60.00 from the Council

4. Report from Gail Stoehr, Responsible Financial Officer, on the Parish Council's finances including the presentation of audited accounts

Gail Stoehr, Responsible Financial Officer, presented the Audited Accounts for the financial year ended 31 March 2017. She invited inspection of the accounts for the financial year ended 31 March 2018, and explained the audit procedure. The Clerk outlined the General Data Protection Regulations Bill and the Council's handling of personal data.

8. Reports from other village groups and organisations on their activities

Rev Keith Tarring, Minister of the Baptist Church, reported on the range of events taking place over the last 12 months; the EDGE Community Youth Club; thanks were expressed to the Parish Council who had helped to fund the project with a donation of £3500.00; work with other churches in Comberton; its governance as a Charitable Incorporated Organisation and registered charity status; its planning application for improvements to the site; and the 150th anniversary of the church building, and a planned celebration event. The report is appended in full to these minutes.

The Comberton Bowls Club reported on the removal of part of the laurel hedge and clearance of the brambles, and the proposal to put in a new fence. A resident questioned whether the first oak tree was in good condition. Robert Cook offered to take a look at it.

The report of the Meridian Primary School (appended in full) covered: the good Ofsted report; the end of year results; the school values; the new website; school numbers; sports activities; school trips; the new site manager; other projects and fundraising for development plans; and the 50th year celebrations next year.

The report of the Comberton Allotments and Gardens Association, covering activities and events including the plant sale and Comberton Show, and the AGM in November, is appended in full to these minutes.

9. Questions on any of the above reports

A resident indicated that she had found it useful when the Parish Council published and delivered an annual report to the Annual Parish Meeting. She also indicated that she found it interesting to find a breakdown of the accounts and asked for clarification. Details of where the Parish Council's accounts can be found on the website were provided.

10. To consider resolutions of which advance notice has been given

None.

11. Any other Parish Matters

A resident raised alarms going off at the Pavilion and lights being left on sometimes for a week.

A request was made for an update on the 20 mph speed limit project. The Chairman explained that this was under consideration. A resident commented that the Parish Council should be aware that 20 mph may be counter productive.

Concerns were expressed at speeding at night and parking on pavements. The resident will report this to the Police.

The crossing by the shop has stopped people from parking on the pavement and outside the shop.

Footpaths and bridleways were briefly discussed.

A request was made for the Police and Crime Commissioner to be invited to next year's meeting.

Flooding and the work of the Flood Working Group were raised. Concerns were expressed that some residents did not keep their ditches clear.

12. Closure of meeting

There was no further business and the meeting closed at 8.54 pm.

Signed

(Chairman)

(date)