

**COMBERTON PARISH COUNCIL****The minutes of the Parish Council meeting held on  
Wednesday 8 April 2015 in the Village Hall at 7.30pm**

Members present:	Miss A Bacon (Chairman) <sup>(AB)</sup>	Mrs J Preston <sup>(JP)</sup>
Councillors:	Mr H Griffiths <sup>(HG)</sup>	Mr T Scott <sup>(TS)</sup>
	Mr A Hollick <sup>(AH)</sup>	Mr N Taylor <sup>(NT)</sup>
	Mr S Moffat <sup>(SM)</sup>	Miss C Westgarth <sup>(CW)</sup>

In attendance: 5 members of the public (part of the meeting) and Mrs Gail Stoehr (Clerk).

**1. Apologies for absence and declarations of interest**

- 1.1 To receive written apologies for absence and reasons  
Apologies for absence were received from Cllrs Elleray, Higman and McCabe (all out of parish).
- 1.2 To receive declarations of interests from councillors on items on the agenda and details of any dispensations held  
None.
- 1.3 To receive written requests for dispensations for interests and to grant any requests for dispensation as appropriate (if any)  
None.

**Comments & observations from members of the public and County and District Councillor reports**

Three residents expressed concerns at anti-social behaviour in Bush Close, which was described as silly bordering on criminal, and intimidation of the elderly. This had been reported to the PCSO by the Clerk. Residents were urged to report incidents witnessed.

Mr A Bateman spoke to his request to have two benches installed on the Public Open Space at Normandy Close, to be funded and maintained by CHS. Bushes and a tree have been planted but there were concerns over the poor weeding and the lack of planting in the northern part of the site. The Clerk clarified that the Council had not placed a contract for planting in the northern section.

Cllr Scott as District Cllr spoke to his report, covering parking and highway problems, the Causeway, neighbourhood disputes, and the local plan.

**2. To approve the minutes of the last meeting on 11 March 2015**

RESOLVED that the minutes of the last meeting on 11 March be approved <sup>(Prop JP, 2nd CW)</sup> and signed by the Chairman.

**3. Matters arising or carried forward from the meeting or a previous meeting for discussion or decision and to note the Clerk's report**

The Clerk's report, which included background to items on the agenda and matters arising, was noted.

- 3.1 (6.2) CHS request to erect a bench on Normandy Close open space  
RESOLVED to grant permission for benches on the Public Open Space to be funded and maintained by CHS. <sup>(Prop JP, 2nd CW)</sup>
- 3.2 (Public) Comberton Baptist Church – request permission to use Recreation Ground on 7 June for Big Lunch  
RESOLVED to grant permission subject to a risk assessment being provided and to the organisers clearing up after the event. <sup>(Prop SM, 2nd NT)</sup>

**4. Finance, procedure & risk assessment**

4.1 To receive the financial report and to approve the payment of bills

RESOLVED to receive the financial report and that this be checked against the invoices and statements before the cheques are signed at the end of the meeting.

RESOLVED <sup>(Prop NT, 2nd AH)</sup> that the payments as listed in the financial report should be paid, plus a replacement cheque to LGS Services £1580.38 (lost in post).

SCDC (Trade waste) DD	£20.67
BT (Pavilion telephone) DD	£32.00
SCDC (Pavilion rates) DD	£51.80
CGM (Grass cutting)	£46.12
CAPALC (Affiliation fee)	£439.20
Connections Bus Project (Youth bus)	£2450.00
Salaries	£291.87
LGS Services (Admin support)	£1515.69

**5. To receive reports and recommendations from committees, working groups and members**

5.1 Planning Committee report – to note the minutes of Committee meetings

Noted.

5.2 Recreation Ground Working Group

The report of the Chairman and Vice-Chairman's meeting with Comberton United Football Club on 18 March was noted.

5.2.1 Proposal that the Parish Council purchase an initial five pieces of outdoor fitness equipment to be installed on the Recreation Ground

RESOLVED to waive the Financial Regulations to consider two quotations received including basic installation on grass.

The Clerk advised on spending of S06 monies before receipt and the District Council advice that councils should wait until development was complete before spending S106 monies as there might be a need to repay it if the development does not go ahead.

RESOLVED to vary financial regulations to allow the two quotes received to be considered.

RESOLVED to accept the quotation for £7346 plus VAT from Fresh Air Fitness for five pieces of equipment and installation, to be funded from S106 funds and underwritten by general reserves if not received in time for the payment. <sup>(Prop CW, 2nd AB)</sup> Cllr Westgarth will liaise with the company regarding installation on site.

5.2.2 Proposal that the Parish Council purchase a concrete table tennis table, to be installed near to the youth shelter on the Recreation Ground, together with matting to prevent grass wear and tear

RESOLVED to purchase a table tennis table anchored into the ground, for a maximum cost of £700 to £1000. to be funded from S106 funds and underwritten by general reserves if not received in time for the payment Residents are to use their own bats and balls. Cllr Westgarth will draw up a plan and liaise with the company regarding installation on site.

5.3 The Causeway – proposal that the Parish Council considers installing a bollard to prevent damage

RESOLVED to note a residents views and to defer this item to the July meeting.

**6. To consider matters arising out of correspondence/communications received**

None.

**7. Closure of meeting**

There was no further business and the meeting was declared closed at 8.50 pm.

Signed .....Chairman .....date