

**COMBERTON PARISH COUNCIL**  
**The minutes of the Parish Council meeting held on**  
**Wednesday 13 April 2016 in the Village Hall at 7.30pm**

Members present:	Miss A Bacon (Chairman) <sup>(AB)</sup>	Mrs J Preston <sup>(JP)</sup>
Councillors:	Mr H Griffiths <sup>(HG)</sup>	Mr T Scott <sup>(TS)</sup>
	Mrs S Higman <sup>(SH)</sup>	Ms L Tatnell <sup>(LT)</sup>
	Mr A Hollick <sup>(AH)</sup>	Mr N Taylor <sup>(NT)</sup>
	Dr J McCabe <sup>(JM)</sup>	Miss C Westgarth <sup>(CW)</sup>
	Mr S Moffat <sup>(SM)</sup>	

In attendance: 3 members of the public including representatives of Pegasus and Mrs Gail Stoehr (Clerk).

**1. Apologies for absence and declarations of interest**

- 1.1 To receive written apologies for absence and reasons  
 Apologies were received from Cllrs Urquhart (work commitment) and Barford (illness).  
 Cllr Higman apologised that she would have to leave at 9 pm.
- 1.2 To receive declarations of interests from councillors on items on the agenda and details of any dispensations held  
 Cllr McCabe declared a personal interest in item 7.6.3 as she had had past dealings with Hearing Help.
- 1.3 To receive written requests for dispensations for interests and to grant any requests for dispensation as appropriate (if any)  
 None.

**Comments & observations from members of the public and County and District Councillor reports**

None.

**2. To approve the minutes of the last meeting on 9 March 2016 and the confidential minutes of 10 February and 13 January**

RESOLVED that the minutes of the meeting on 9 March and also the confidential minutes of 10 February and 13<sup>th</sup> January be approved and signed by the Chairman. <sup>(Prop TS, 2nd NT, carried with 2 abstentions)</sup>

**3. Matters arising or carried forward from the meeting or a previous meeting for discussion or decision and to note the Clerk's report**

The Clerk's report, which included background to items on the agenda and matters arising, was noted.

**3.1 Speedwatch**

RESOLVED to note that Speedwatch now has eleven volunteers. Training and loan of the camera is being arranged.

#### 4. Finance, procedure & risk assessment

4.1 To receive the financial report and to approve the payment of bills

RESOLVED to receive the financial report and that this be checked against the invoices and statements before the cheques are signed at the end of the meeting.

RESOLVED <sup>(Prop AB, 2nd HG unanimous)</sup> that the payments as listed in the financial report should be paid, plus Connections Bus Project (Youth Bus) £2000.00, Algar Signcraft (dog fouling signs) £157.80, P Oakes (Tree works) £732.00, Beacon Water Treatments (water treatment) £621.00 plus VAT, CPRE (Membership fee) £36.00, Open Spaces Society (Membership fee) if around £40.00.

Salary	£448.92
Salary	£36.20
LGS Services (Admin support)	£1470.99
SCDC (Trade waste) DD	£15.20
SCDC (Recycling collection) DD	£5.00
SCDC (Pavilion rates) DD	£54.44
CGM (Play equipment repair)	£42.00

4.2 Clerk's report on any use of delegated powers

RESOLVED to note that the new bolt required for the play equipment had resulted in additional work and cost of materials. The cost to install a new half clamp and fixings required to secure the climbing rope was £145.00 plus VAT including the clamp at £98.50.

#### 5. To receive reports and recommendations from committees, working groups and members

6.1 Permissive Path issues

A complaint had been received from Paul Evans of the MOD that their trees had been cut down and a bridge installed on their land. District Cllr Francis Burkitt is meeting with Pierce Chantry at the MOD and Ben Webster of Whitwell Farm. The outcome of their discussions is awaited.

6.2 Parking in Hillfield Road

RESOLVED as a minibus had been reported by the Chairman to the Police who will monitor the position as according to them, it is not causing an obstruction, to ask the PCSO to carry out more patrols in the area and around Harbour Avenue at school dropping off time.

6.3 Maintenance of bench in Nursery Way

It was noted that this was not the Parish Council's bench. It was reported that the Herringland Charity may be willing to repair it.

6.4 Bus Stop

RESOLVED, given the request from CVC for alternative bin designs as the College was picking up litter from the ground around the bin, that Cllr McCabe should monitor the situation and report her findings to the next meeting. RESOLVED to consider ways to strengthen links with Comberton Village College and invite Sean Sycamore to the June meeting.

6.5 Pensions arrangements and advisor

Cllr Griffiths is to attend the CAPALC training course. Deferred to a future meeting.

**7. To consider matters arising out of correspondence/communications received**

- 7.1 Resident – request for dog bin between Barrons Way and South Street  
RESOLVED, as the Parish Council agreed that there was a problem in this area, with people leaving bagged dog waste around. to ask SCDC to provide a dog bin. (Prop AH, 2nd AB, unanimous)

RESOLVED that members are to put up the “No dog fouling” signs recently purchased.

- 7.2 SCDC re S106 contributions for Bennell Farm  
RESOLVED that this should be considered by a Working Group, with membership to consist of Cllrs Taylor (Convenor), McCabe, Moffat, Tatnell, Hollick and Scott, and Cllr Bacon as an ex-officio member, to provide a recommendation for the next meeting. If SCDC requires the information sooner, the Chairman may call an extra-ordinary meeting on 27<sup>th</sup> April before the APM.

- 7.3 District Cllr F Burkitt – proposal for Three Villages Fun Run  
RESOLVED that in principle the Parish Council was supportive but that it needs to resolve the MOD issue first.

- 7.4 Cam Valley Forum invitation to join  
RESOLVED to join at a cost of £10.00. (Prop TS, 2nd AH, unanimous)

- 7.5 Connections Bus report January to March  
Noted.

- 7.6 To consider any S137 requests for financial support

- 7.6.1 East Anglia’s Children’s Hospices (EACH) request for donation

- 7.6.2 MAGPAS request for donation

- 7.6.3 Hearing Help request for donation

RESOLVED as further applications had now been received to defer these items so that all applications can be considered together. (Prop HG, 2nd SH, unanimous)

- 7.7 Cambridge Housing Society Normandy Close landscaping  
RESOLVED, having considered the Tree Group’s report and correspondence from CGM that they would replace 20 hawthorn whips and tidy up the area to ask Cambridge Housing Society if their residents might like to water the new plants so that they have a greater chance of survival.

- 7.8 Phone Mast  
Cllr Scott declared an interest in the proposal to install a base station at Manor Farm and left the meeting. RESOLVED that the Parish Council should wait for a planning application to be considered by the Planning Committee.

**8. Closure of meeting**

RESOLVED to send a letter of thanks is to be sent to Richard Elleray who had had repaired the map

Cllr Bacon announced her resignation from the Parish Council and that this would be her last meeting.

The Annual Parish Meeting will take place on 27 April. All members will help deliver the Annual Report prior to the meeting.

There was no further business and the meeting was declared closed at 8.40 pm.

Signed .....Chairman .....date