

**COMBERTON PARISH COUNCIL**  
**The minutes of the Parish Council meeting held on**  
**Wednesday 11 April 2018 in the Village Hall at 7.30pm**

Members present:	Mr H Griffiths (Chairman) <sup>(HG)</sup>	Mr T Scott <sup>(TS)</sup>
Councillors:	Dr P Black <sup>(PB)</sup>	Mrs L Tatnell <sup>(LT)</sup>
	Ms J Feldman <sup>(JF)</sup>	Mr N Taylor <sup>(NT)</sup>
	Mr A Hollick <sup>(AH)</sup>	Mr M Tebbit <sup>(MT)</sup>
	Dr J McCabe <sup>(JMcC)</sup>	Ms C Urquhart <sup>(CU)</sup>
	Mr S Moffat <sup>(SM)</sup>	

In attendance: 6 members of the public, including Andy Marsh (Cambridge United Football Club), and Mrs A Griffiths (Minutes Secretary, LGS Services).

**1. Apologies for absence and declarations of interest**

- 1.1 To receive written apologies for absence and reasons  
Apologies were received from Cllr Westgarth (out of parish).
- 1.2 To receive declarations of interests from councillors on items on the agenda and details of any dispensations held  
None.
- 1.3 To receive written requests for dispensations for interests and to grant any requests for dispensation as appropriate (if any)  
None.

**Comments & observations from members of the public and County and District Councillor reports**

A resident commented on the condition of the pitches, observing that there was a lot of moss and the grass was getting thin.

He also expanded on his views about the cycle path, highlighting the number of commuters travelling into Cambridge and emphasising the hazards to cyclists on the route through Barton, with motorists frequently overtaking on bends, and even on the wrong side of bollards, resulting in several near misses. Video evidence of poor driving was shown.

Andy Marsh outlined the alterations that the Football Club are required to make to enable them to continue playing at Step 7 level. The Football Association have provided a report on the works, which have to be completed by mid August, and there was therefore some urgency. The Club sought Parish Council support to move forward with the works, including formal confirmation that the Council agreed to the alterations. The Club also has to provide a costed proposal along with supporting quotations, but the ones obtained were not like for like. Grant funding would be needed to meet the shortfall and the Parish Council was asked whether it could contribute any funds, perhaps from S106 monies. It was suggested that the Recreation Working Group should have a meeting with the Football Club to look at the proposal and the report, and bring a new proposal back to the Parish Council.

A resident expressed disappointment at the responses from Comberton Village College and the NHS regarding the mobile breast screening service, and argued that travelling to Trumpington Park and Ride was difficult and time consuming for those who worked or did not drive. She also asked for an update on the surgery parking issue. The Parish Council responded that this had been reported to CCC and was in their hands. It was suggested that there might be a possibility of providing a few spaces in the farmyard. The Parish Council also highlighted the availability of the Comberton Help Scheme for transport to Trumpington if needed.

Cllr Black arrived during this item.

Cllr Scott's previously circulated report as District Councillor was taken as read. He added that there was a high demand for improvements to cycleways in the Comberton/Barton/Cambridge area; and that a request had been received for more bollards in Hillfield Road to prevent vehicles parking on the grass verge.

On a proposition by the Chairman, it was agreed to vary the order of business to bring forward items 3.4 and 5.1.

**2. To approve the minutes of the last meeting and the extra-ordinary meeting**

RESOLVED that the minutes of the meeting on 14 March 2018 be approved and signed by the Chairman, after adding that Cllr Urquhart had sent her apologies and that Cllr Moffat had subsequently sent apologies for absence. (Prop JM, 2nd TS, carried with 9 in favour and 2 abstentions)

RESOLVED that the minutes of the extraordinary meeting on 6 April be approved and signed by the Chairman. (Prop NT, 2nd AH, carried with 7 in favour and 4 abstentions)

**3.4 Response on Mobile Breast Screening Unit from Comberton Village College**

RESOLVED to write to both Comberton Village College and Addenbrookes stating that the Mobile Breast Screening is a service needed in the community and the Parish Council is disappointed at the decision not to locate it at Comberton Village College. (Prop NT, 2nd AH, carried with 8 in favour and 2 against)

RESOLVED that Cllr Hollick should place a note in Contact highlighting that the Village Help Scheme is available to help anyone who needs transport for appointments.

**5.1 Proposal that the Council considers a request from CUFC for required alterations to the Pavilion**

RESOLVED, having considered Cllr Urquhart's report that further discussion was necessary and the project plan required revision, that the Recreation Working Group should meet the Club within the next week and liaise with them with a view to a formal proposal being brought to the next meeting. The Club are to look at possible grant funding and ask the Clerk what financial support if any might be available from the Parish Council. (Prop HG, 2nd SM, unanimous)

On a proposition by the Chairman, the meeting was briefly suspended to allow a representative of the Club to speak. It was noted that the required alterations took priority. A comment was made that, whilst the Club would need some kind of support or financial contribution, it was open to discussing the options. The meeting resumed.

**3. Matters arising or carried forward from the meeting or a previous meeting for discussion or decision and to note the Clerk's report**

The Clerk's report, which included background to items on the agenda and matters arising, was noted.

**3.1 (Open) Resident suggestion that sections of fence be removed in Normandy Close**

RESOLVED, given that any access facilitated by removal of the fence would lead on to privately owned land, to refuse the request that parts of the fence be removed. (Prop HG, 2nd JF, unanimous)

**3.2 (3.5) Appointment of Data Protection Officer**

RESOLVED, having noted the cost of services provided by CAPALC and LCPAS but that these were not like for like, to defer this matter to the next meeting. (Prop HG, 2nd SM, unanimous)

- 3.3 MOD response on permissive path  
RESOLVED to write to the Greater Cambridge Partnership to stress the desire of local residents that the permissive path be made into a cycleway parallel with the hedge along Long Road, particularly for the benefit and safety of children travelling to Comberton Village College, and to provide Comberton residents with a traffic-free crossing of the M11; and to seek the support of the GCP in bringing influence to bear on the MOD to grant permission for the permissive path/cycleway. On a proposition by the Chairman, the meeting was briefly suspended at 8.18 pm to enable a resident to comment, and resumed at 8.20 pm.  
(Prop TS, 2nd NT, unanimous)

- 3.4 Response on Mobile Breast Screening Unit from Comberton Village College  
Taken earlier.

- 3.5 SCDC response to complaint regarding Bennell Farm  
RESOLVED, having considered the response from SCDC, resolved to seek the advice of the Clerk at the May meeting on the options available to it and, in the meantime, to write to South Cambs to express disappointment with their response to the complaint.  
(Prop HG, 2nd SM, carried with 9 in favour and 1 abstention)

#### **4. Finance, procedure & risk assessment**

- 4.1 To receive the financial report and to approve the payment of bills  
RESOLVED to receive the financial report and that this be checked against the invoices and statements before the cheques are signed at the end of the meeting.  
RESOLVED that the payments as listed in the financial report should be paid, plus R Mister (Expenses) £17.38. (Prop HG, 2nd CU, unanimous)

SCDC (Trade Waste) (DD)	£21.15
Buchans (Grass cutting)	£1328.40
Ridgeons (Timber)	£78.39
CAPALC (GDPR Training)	£35.00
Baptist Church (Youth workers)	£373.75
Ridgeons (Drill bits)	£3.36
Ridgeons (Building supplies)	£28.96
Command Pest Control (Rodent control)	£42.00
CCC (Street light energy)	£313.33
LGS Services (Admin support)	£1222.78
Peter Oakes (Tree works Hillfield Road)	£80.00
Salary	£132.55
Salary	£355.33
NEST (Pension) (DD)	£174.73

Credits, including pitch hire fees and a contribution to Village Hall insurance and rent, were noted.

- 4.2 Clerk's report on any use of delegated powers and action taken due to risk  
None.

- 4.3 Recreation Ground Co-ordinator and Handyman's items

- 4.3.1 Report on any use of delegated powers and action taken due to risk  
The report was noted.

#### **5. To receive reports and recommendations from committees, working groups and members**

- 5.1 Proposal that the Council considers a request from CUFC for required alterations to the Pavilion  
Taken earlier.

- 5.2 Proposal that the Council adopts the draft Community Flood Plan  
RESOLVED that the Community Flood Plan be approved and submitted to the Environment Agency. (Prop JF, 2nd NT, unanimous)  
RESOLVED that the leaflets provided by CCC should be distributed to riparian owners outlining their rights and responsibilities, and reminding them of the need to keep the watercourses clear.  
It was reported that Highways had dug channels in Branch Road and Green End and CCC had been asked to dig the awarded ditches.  
Following a complaint from a resident about the moat overflowing, it was observed that a blockage under the road was preventing water from draining. This has been reported to Highways.
- 5.3 Proposed recreation container update  
Cllr Urquhart reported that the project was on hold for the time being due to a shortfall in the contributions, as Comberton United were unable to contribute. The Community Chest grant might have to be returned.
- 5.4 To consider a recommendation from the Tree Group on the pond weed and maintenance  
RESOLVED having considered Cllr Tatnell's report that following a complaint from a resident, that Cllr Tatnell will erect laminated signs asking people not to feed the ducks.  
RESOLVED to appoint Cllr Taylor to follow up on a request for a quotation from Buchans for the clearance of the brambles and ongoing maintenance.
- 6. To consider matters arising out of correspondence/communications received**
- 6.1 Resident – speeding school buses  
RESOLVED, given complaints that buses had been travelling at speed very close to the pavement, to write to Comberton Village College and to the Primary School, to ask them to urge the school bus drivers to show caution and consideration to pedestrians in the village, particularly in the central narrow parts, and to lower their speed. (Prop TS, 2nd LT, unanimous)
- 6.2 CCC – S142 Licence to cultivate consultation, 76 Green End  
RESOLVED to support the application. (Prop LT, 2nd JM, carried with 4 in favour, 3 against and 4 abstentions)
- 6.3 Buchans quotations including
- 6.3.1 For moss treatment of the Recreation Ground extension, to scarify the Recreation Ground extension, and to fertilise the pitches  
RESOLVED to accept the quotation from Buchans for £314.00 plus VAT to treat the recreation ground extension with an iron treatment for moss. (Prop NT, 2nd AH, unanimous)  
RESOLVED to accept the quotation from Buchans for £228.00 plus VAT to scarify the recreation ground extension. (Prop NT, 2nd CU, unanimous)  
A proposal <sup>(AH)</sup> to accept the quotation from Buchans for £464.00 plus VAT to fertilise the pitches, was not seconded. RESOLVED to defer this item to the next meeting.
- 6.3.2 To cutting back the southern boundary of the Recreation Ground  
RESOLVED to accept the quotation from Buchans for £96.90 plus VAT to cut back the southern boundary of the recreation ground. (Prop NT, 2nd CU, carried with 10 in favour and 1 abstention)
- 6.3.3 To raise the tree line over the footpath from the Recreation Ground to Jane's Estate, cutting back all mature overhanging growth  
RESOLVED to defer this item to the next meeting and seek clarification whether the path belongs to CCC. (Prop HG, 2nd NT, unanimous)

6.3.4 To raise two trees on the pond area

RESOLVED to accept the quotation from Buchans for £51.00 plus VAT to raise two trees at the pond area. (Prop NT, 2nd CU, unanimous)

**7. Closure of meeting**

Flooding and sewage in the village, including a proposal to write to Anglian Water to ask for information on the dates and frequency of the tanker visits and asking them to reinstate damage to the verges and road, and consideration of pressure on the system from new development, are to be agenda items for the next meeting.

There was no further business and the meeting was declared closed at 9.33 pm.

Signed .....Chairman .....date

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APPROVED