

COMBERTON PARISH COUNCIL
The minutes of the Parish Council meeting held on
Wednesday 14 December 2016 in the Village Hall at 7.30pm

Members present:	Mr H Griffiths (Chairman) ^(HG)	Ms L Tatnell ^(LT)
Councillors:	Ms J Feldman ^(JF)	Mr N Taylor ^(NT)
	Mr A Hollick ^(AH)	Mr M Tebbit ^(MT)
	Dr J McCabe ^(JM)	Ms C Urquhart ^(CU)
	Mr S Moffat ^(SM)	Miss C Westgarth ^(CW)
	Mr T Scott ^(TS)	

In attendance: 3 members of the public, Greg Shaw (Pegasus), Sean Sycamore (Deputy Head, Comberton Village College) and Mrs Gail Stoehr (Clerk).

1. Apologies for absence and declarations of interest

- 1.1 To receive written apologies for absence and reasons
 Apologies for absence were received from Cllrs Preston and Barford (both out of parish).
- 1.2 To receive declarations of interests from councillors on items on the agenda and details of any dispensations held
 Cllr Westgarth declared an interest in item 4.1 with regard to reimbursement of out of pocket expenses.
- 1.3 To receive written requests for dispensations for interests and to grant any requests for dispensation as appropriate (if any)
 None.

Comments & observations from members of the public and County and District Councillor reports

Cllr Scott, as District Councillor, spoke to his written report, which covered: the City Deal, the Cambourne to Cambridge busway, Greenways, the new Oxford to Cambridge rail link and planning.

Sean Sycamore, Deputy Head of Comberton Village College spoke with regard to Item 6.3 and conveyed apologies from Stephen Munday. He highlighted that the Astro surface at the Village College was a significant community facility and the College was looking to refurbish this using funds from CVC, grant funding and S106 money from Bennell Farm. The College would rather not have the parking on the Bennell Farm site and would prefer it to be at CVC, with speed reduction measures.

Mr and Mrs Dickinson spoke to their correspondence on the Causeway and questioned the designation of the public right of way.

Greg Shaw from Pegasus spoke to item 6.2 and stated that the S106 had been agreed and planning permission granted in October. Since then SCDC had asked if Pegasus were agreeable to varying the S106 agreement which they were however their client wishes to retain the land as agricultural grazing land.

2. To approve the minutes of the last meeting on 9 November 2016

RESOLVED that the minutes of the meeting on 9 November be approved and signed by the Chairman. (Prop NT, 2nd JM, carried with 1 abstention)

3. Matters arising or carried forward from the meeting or a previous meeting for discussion or decision and to note the Clerk's report

The Clerk's report, which included background to items on the agenda and matters arising, was noted.

On a proposition by the Chairman, the order of business was varied.

3.6 (October) Causeway – to consider correspondence from resident and previously circulated correspondence from CCC

RESOLVED to note that the Parish Council was unable to install a bollard as in the eyes of the County Council only the Dickinson's as landowners could apply. At 7.56 pm the meeting was briefly suspended to enable Mr and Mrs Dickinson to comment. They indicated had not seen any damage from rutting apart from two occasions, one caused by a SCDC van and the other by a gravedigger, and felt that it was an unlikely access for thieves. Mr and Mrs Dickinson had given instructions to carriers to avoid the Causeway, but occasionally Satellite Navigation would take a small van up there. The meeting resumed at 7.58 pm.

The Parish Council observed that the Police had evidence showing that thieves had driven up the Causeway the day before a theft.

6.3 SCDC Bennell Farm S106 potential community provision

At 8.02 pm on a proposition by the Chairman, the meeting was closed to the public as the Council was negotiating the potential terms of a S106 agreement. Sean Sycamore was invited to remain. Members of the public left the meeting.

The Chairman reported on a telephone call from Toft Parish Council who saw the benefit of having an open green amenity space rather than a football pitch. Sean Sycamore expressed a wish for S106 funding for an open and community facility on CVC land.

At 8.22 pm, it was agreed to invite Greg Shaw of Pegasus to re-join the meeting, but he was not present.

RESOLVED that Cllr Griffiths should email David Thompson enquiring how much the S106 pot amounts to in total and how much money the Parish Council might receive if money is provided in lieu of facilities so that the Parish Council could make an informed decision. This matter was then deferred to the January meeting.

At 8.31 pm the meeting was re-opened to the public. None were present.

3. Matters arising

3.1 (3.3) Slide hand rail and dome timber edging – to consider quotations if received

RESOLVED that Cllr Taylor be appointed to negotiate a price with Foxcotte Fencing for the repairs and that Cllr Griffiths be appointed to accept a quotation using delegated powers, in absence of the Clerk.

RESOLVED that the slide be taped off on health and safety grounds by Cllr TYaylor until repaired.

3.2 (5.0.2) Assets Review

RESOLVED to receive Cllr Taylor's verbal report on the assets walk.

RESOLVED to accept Cllr Taylor's kind offer to undertake the following subject to a written risk assessment being provided to the Clerk:

- A broken front window at the pavilion is to be boarded up
- The recreation ground car park fencing is to be repaired
- A replacement disabled sign is to be ordered
- graffiti it to be removed from the skate park, garage and the Kentings bus shelter.

RESOLVED that a quote for the refurbishment of the two bridges to the rear of Meridian School leading into the recreation ground extension is to be sought.

RESOLVED that the Parish Council would consider writing off the content of the recreation ground garage, as shown on its assets list, at its next meeting.

RESOLVED to note that the electricity box is still outstanding. Cllr Taylor has the replacement casing but at the moment the box is boarded up.

3.2.1 Broken bench in Barton Road bus shelter

RESOLVED that Cllr Taylor should carry out the repair of the broken bench.

3.3 (5.1.1) Proposal that the Parish Council hands out hot chocolate and pastries to children on the way to school to celebrate the zebra crossing

RESOLVED to reject the proposal but to note that the Parish Council is willing to look at an alternative celebration. (Prop CW, 2nd CU, carried with 4 abstentions)

3.4 (6.1) Connections Bus Service – provision of youth services for 2017-2018 financial year

RESOLVED not to renew the contract when it ends on 31 March 2017 (Prop NT, 2nd SM, unanimous) An article is to be placed in Contact explaining that the Bus represents 20% of the Council's budget, and asking residents what the youth of the village want.

3.5 (6.2) Rats at the pond and feeding the ducks

RESOLVED that Cllr Tebbit is to seek a quotation for an annual contract with a specified number of visits and provide the specification to the Clerk so she can also seek a quote from Millennium Pest Control.

3.6 (October) Causeway – to consider correspondence from resident and previously circulated correspondence from CCC

Taken earlier.

4. Finance, procedure & risk assessment

4.1 To receive the financial report and to approve the payment of bills

RESOLVED to receive the financial report and that this be checked against the invoices and statements before the cheques are signed at the end of the meeting.

RESOLVED (Prop SM, 2nd JM, unanimous) that the payments as listed in the financial report should be paid, plus C Westgarth (expenses) £38.14. The event was considered a success.

Salary	£294.51
HMRC (PAYE/NIC)	£11.40
SLCC (Affiliation fee)	£300.00
Peter Oakes (Tree works at pond)	£216.00
Ace Fire (Fire extinguisher service)	£98.16
Buchans (Grass cutting)	£482.04
ACRE (Affiliation fee)	£0.00
LGS Services (Pension set up)	£240.00
LGS Services (Admin support)	£1510.58

4.2 Clerk's report on any use of delegated powers

RESOLVED to note the Clerk's use of her delegated powers for:

- Comberton United pavilion cleaning materials up to a value of £50
- Pavilion annual fire extinguishers check and service
- Pavilion 3 year PAT testing

5. To receive reports and recommendations from committees, working groups and members

5.1 Fence erected by the side of 1 Westlands – to consider a resident’s concerns that this sets a precedent which could change the nature of the estate
RESOLVED, given that the covenant states that this should be to the satisfaction of the Planning Authority, to pass the matter to Planning Enforcement and ask whether they wish to deal with it. (Prop HG, 2nd NT, unanimous)

5.2 Proposal that the Parish Council considers Tribal Bushcraft’s search for woodland in which to run their tribal bush craft courses
RESOLVED that the Parish Council had noting suitable.

6. To consider matters arising out of correspondence/communications received

6.1 Resident – recreation ground gate opening and closing arrangements – to consider a recommendation from the RWG
RESOLVED that the RWG should bring a recommendation to the next meeting.

6.2 RPM – Rocking horse bearings – to consider a report indicating works are required
RESOLVED that horse should be taped off by Cllr Taylor and a second quotation from Wicksteed Leisure should be sought.

6.3 SCDC Bennell Farm S106 potential community provision
Taken earlier.

6.4 Resident – Request that the tree outside 52-54 Harbour Avenue is pruned as has been done in the past as it is dropping its leaves
RESOLVED to decline the request. (Prop CW, 2nd HG, unanimous)

7. Closure of meeting

There was no further business and the meeting was declared closed at 9.29 pm.

SignedChairmandate
