

COMBERTON PARISH COUNCIL
The minutes of the Parish Council meeting held on
Wednesday 11 March 2020 in the Village Hall at 7.30 pm

Members present:	Ms C Abraham ^(CA)	Mr S Moffat ^(SM)
Councillors:	Mr H Griffiths (Chairman) ^(HG)	Mr T Scott ^(TS)
	Mr A Hollick ^(AH)	Ms L Tatnell ^(LT)
	Dr J McCabe ^(JMcC)	Miss C Westgarth ^(CW)
Not present:	Ms J Feldman ^(JF)	Ms J Martin ^(JM)

In attendance: 3 members of the public, District Cllr Ian Sollom and Mr Ben Stoehr (Acting Clerk).

Ben Stoehr was appointed as Acting Clerk to provide cover while the Clerk is absent.
(Prop HG, 2nd JMcC, unanimous)

- 1. To receive apologies for absence and reasons**
 Apologies were received from Cllrs Feldman (out of parish) and Martin(unwell).
- 2. To receive declarations of interests from councillors on items on the agenda and details of any dispensations held**
 None.
- 3. To receive written requests for dispensations for interests and to grant any requests for dispensation as appropriate (if any)**
 None.

Comments & observations from members of the public and County and District Councillor reports

Stuart Elmes, Chairman of Comberton Squash Club, and Colin Walker, a member, requested support for the Club's grant application to FCC. The club has 190 members, 110 of whom are adults, and is very active. The Club does a great deal of youth work including Saturday coaching and taster days for primary schools. The building, built in the 1970s/80s, is in need of upgrading and the Club is looking to revitalise the building by carrying out works at a cost of £150,000. Members are pledging funds through loans and donations. They have applied for a grant from Comberton Village College and submitted a grant application for £50,000 to FCC. The Club would make the space available for other sports, including Pilates. They have secured support from several other councils and groups. Delivery of the project is planned for the summer.

Rev Keith Tarring, Minister of Comberton Baptist Church, thanked the Parish Council for funding the youth workers for another year, and presented a thank you card to the Council.

District Cllr Sollom's previously circulated report was taken as read. He was aware of the mud outside the Bennell Farm development. SCDC is following guidance for COVID-19. Plans for community support groups are being developed at the moment. Concerns were expressed over the East-west rail proposed routes.

The Council noted that County Cllr Nieto was not present. She is to be asked to attend future meetings.

On a proposition by the Chairman, it was agreed to vary the order of business to take item 8.3 next.

- 8.3 Comberton Squash Club – Request for letter of support
RESOLVED to send the letter of support as requested, after adding “the Village Hall” after “Recreation Ground” in Paragraph 1, line 3 of the previously circulated draft.
(Prop CW, 2nd JMcC, unanimous)
4. **To approve the minutes of the last meeting on 12 February 2020**
RESOLVED that the minutes of the meeting on 12 February 2020 be approved and signed by the Chairman. (Prop SM, 2nd CA, carried with 1 abstention)
RESOLVED to defer approval of the confidential minutes as these were not available.
5. **Matters arising or carried forward from the meeting or a previous meeting for discussion or decision and to note the Clerk’s report**
The Clerk’s report, which included background to items on the agenda and matters arising, was noted.
- 5.1 (5.4) CCC – Draft Climate Change and Environment Strategy consultation
Noted.
- 5.2 (5.8) To consider quotations for the Dome if received
RESOLVED having considered three quotations and taking the quality of after sales service into consideration, to accept the quotation of £12,100.00 plus VAT from RPM for the installation of wet pour surfacing. (Prop SM, 2nd AH, unanimous)
- 5.3 (7.3) To consider quotation for pruning back tree in Hillfield Road
RESOLVED to accept the quotation from Oakes and Watson for £480.00 plus VAT.
(Prop LT, 2nd SM, unanimous)
- 5.4 To consider problems closing the Santander account
RESOLVED to retain the account and utilise the balance.
6. **Finance, procedure & risk assessment**
- 6.1 To receive the financial report and to approve the payment of bills
RESOLVED to receive the financial report and that this be checked against the invoices and statements before the cheques are signed.
RESOLVED that the payments as listed in the financial report should be paid, plus RPM (Wet pour) £744.00 and Eastern Tree Surgery (Trees behind Bowls Club) £738.00. (Prop CW, 2nd TS, unanimous)
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| Salaries | £775.25 |
| MAGPAS (S137) | £100.00 |
| Parish Online (Online mapping) | £108.00 |
| Baptist Church (Youth club) | £517.00 |
| LGS Services (Admin support) | £1181.48 |
| CAPALC (Affiliation fee) | £570.71 |
- Credits, including pitch hire fees, were noted.
- 6.2 Clerk’s report on any use of delegated powers and action taken due to risk
None.
- 6.3 Recreation Ground Co-ordinator/Handyman’s report on any use of delegated powers
The Recreation Ground Co-ordinator and Handyman’s report was noted.
RESOLVED that the Parish Council requires details of the costs for the proposed storage.

RESOLVED that the request that the Parish Council should contribute to the repair of the School stage area should be an agenda item for a future meeting.

- 6.4 To consider any urgent works required because of risk or health and safety
None.
- 7. To receive reports and recommendations from committees, working groups and members**
- 7.1 Tree Group report
- 7.1.1 To consider a revised proposal from Thornbury residents regarding maintenance in the small copse
Cllr Tatnell reported on the resident's request for paths to be cut into the undergrowth to allow access for children to play. A tree surgeon will be asked to take a look at trees in Thornbury which have a Tree Preservation Order.
RESOLVED that Cllr Tatnell should obtain quotations for path cutting and tree thinning, and that the works should be funded from the Thornbury S106 fund. ^(Prop LT, 2nd HG, unanimous)
- 7.1.2 To consider tree survey quotes if received
Quotations were still awaited.
- 7.2 Flood Working Group
- 7.2.1 To consider request from CCC to update the Comberton map with additional information regarding flooding
The Flood Group reported on ditches and flooding issues including the Bennell Farm water storage tanks, it was agreed to find out what CCC would do with any data before continuing. Pond lining was not considered practical at this point.
- 7.2.2 To consider increasing the membership of the Flood Working Group
RESOLVED that a membership of four was sufficient.
- 7.3 Recreation Working Group
- 7.3.1 To consider request to run a Boot Camp in Comberton
RESOLVED to invite the organizer to attend a meeting to talk to the Parish Council about the proposal.
- 7.3.0.2 Meridian School request to use the Recreation Ground for a fun run
RESOLVED to grant permission subject to availability.
- 7.4 Employee Review (Confidential)
On a proposition by the Chairman, this item was deferred to the end of the meeting.
- 8. To consider correspondence/communications received**
- 8.1 Request to operate mobile fish and chip van from Recreation Ground
RESOLVED, given concerns over litter, anti-social behaviour and vermin, to grant permission for a trial period of six months from the grant of the licence.
Other sites around the village, such as Harbour Avenue, should be investigated.
- 8.2 CCC Consultation on review of County planning, Minerals & Waste Enforcement Plan
Noted.
- 8.4 Mud on the road at Bennell Farm
RESOLVED, noting the problem with excessive mud on the road near Bennell Farm, to write to the builders asking for the road to be kept clear.

7.4 Employee Review (confidential)

At 9.05 pm, on a proposition by the Chairman, carried unopposed, in accordance with S1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, in view of the confidential nature of the business to be transacted, that is, employment matters, the public were temporarily excluded from the meeting and were instructed to withdraw. No members of the public remained. The Acting Clerk left the meeting and did not return.

10. Closure of meeting

There was no further business and the meeting was declared closed at 9.45pm.