

COMBERTON PARISH COUNCIL
The minutes of the Parish Council meeting held on
Wednesday 10 October 2018 in the Village Hall at 7.30pm

Members present:	Mr H Griffiths (Chairman) ^(HG)	Mr S Moffat ^(SM)
Councillors:	Dr P Black ^(PB)	Mr T Scott ^(TS)
	Ms J Feldman ^(JF)	Ms L Tatnell ^(LT)
	Dr J McCabe ^(JMcC)	Ms C Urquhart ^(CU)
	Ms J Martin ^(JM)	Miss C Westgarth ^(CW)

In attendance: Simon Manville (Project Manager for Greater Cambridge Partnership Greenways Project), District Cllr Ian Sollom, 5 members of the public and Mrs A Griffiths (Minutes Secretary, LGS Services).

1. Apologies for absence and declarations of interest

- 1.1 To receive written apologies for absence and reasons
 Apologies were received from Cllr Hollick (family illness).
- 1.2 To receive declarations of interests from councillors on items on the agenda and details of any dispensations held
 None.
- 1.3 To receive written requests for dispensations for interests and to grant any requests for dispensation as appropriate (if any)
 None.

Comments & observations from members of the public and County and District Councillor reports

District Cllr Ian Sollom spoke to his previously circulated written report, which included the adoption of the Local Plan, and review next year; the Combined Authority; Greenways; and grant funding. He highlighted the change of view of the Combined Authority as to whether the proposed busway route would go through Coton.

Cllr Martin arrived at 7.35 pm.

Simon Manville, Project Manager for the Greenways project, outlined the aims of the project for a network of safe and usable cycle routes into Cambridge from surrounding towns and villages, including a proposed cycle path from Comberton through Coton to Cambridge. There will be a public consultation including an exhibition at the Village Hall and a consultation leaflet seeking residents' views to be delivered to all households.

Cllr Black arrived at 7.39 pm.

The Parish Council expressed concerns at the suggested use of a tarmac path, as this was not felt appropriate. Mr Manville indicated that various options for the routes were available. Residents asked that pedestrians should not be forgotten when cycle ways were being created. The Parish Council queried the poor and potentially hazardous condition of the cycle path from Comberton through Barton towards Cambridge, which was in need of repair or an upgrade. Mr Manville undertook to feed the comments back and responded that it was hoped to make improvements to the path up to the mini roundabout in Comberton, including the installation of a dropped kerb.

Residents expressed concerns about the low level of water in the duck pond. A request was made for a study to be carried out and remedial action taken. It was felt that the history of the pond over recent decades should be looked into. Other suggestions included crowd funding to carry out any work required, or asking Cambridgeshire Wildlife Trust whether they could help with a survey. Mr Manville indicated that funding opportunities for mitigation might arise as part of the Greenways project.

On a proposition by the Chairman, it was agreed to vary the order of business to take items 3.4 and 6.6 together and bring them forward.

2. To approve the minutes of the last meeting

RESOLVED that the minutes of the meeting on 12 September 2018 be approved and signed by the Chairman. (Prop LT, 2nd GW, carried with 10 in favour and 1 abstention)

3. Matters arising or carried forward from the meeting or a previous meeting for discussion or decision and to note the Clerk's report

The Clerk's report, which included background to items on the agenda and matters arising, was noted.

3.4 (4.5 of July meeting) Quotation for work on the pond – to consider response from Buchans and

RESOLVED, given that the Community Payback team, currently undertaking a litter pick in Watts Wood, had expressed an interest in carrying out other work in the village, that Cllrs Feldman and Tatnell should ask them whether they would be willing to clear the brambles at the pond, and to hold the quotation in abeyance for the time being.

6.6 Resident – concerns about the pond

RESOLVED that Cllr Tatnell should seek the views of a freshwater ecologist and bring an outline plan and recommendations for dealing with the issues to the November meeting.

Suggestions were put forward for other potential work which could be carried out by Community Payback, such as removing graffiti, staining the rails round the car park, strimming around the ditch at Kentings, or spreading road planings. RESOLVED that Cllrs Feldman and Tatnell should discuss with the group what areas of work they would be able to undertake.

3.1 (10.1) Greenways project – widening of path between Barton and Comberton

Noted. RESOLVED that the Parish Council should attend the forthcoming consultation about the proposed new path to Coton and make residents aware of the consultation.

3.2 (7.1) Dog fouling on the recreation ground – to consider quotations for signage and fencing if received

RESOLVED to investigate whether the signs could be obtained more cheaply, and to defer this matter to the next meeting. Cllr Sollom offered to find out whether stickers were available from the District Council.

RESOLVED, given the quotations for fencing off the zip wire were considered very expensive, to look into other options and defer this item to the next meeting.

3.3 (9.3) Recommendations from TWG on Hillfield Road survey responses

RESOLVED to receive Cllr Feldman's report. RESOLVED to accept the recommendation from the Transport Working Group that bollards be installed on two areas of grass in Hillfield Road, in such a way that would prevent people parking wholly on the grass and causing damage to the verge, but would still allow them to park with two wheels on the verge. RESOLVED that Cllr Moffat should meet contractors on site to discuss the number of posts required. RESOLVED that Cllr Feldman should ask Community Payback whether they would be able to assist with installing the bollards. RESOLVED to obtain separate quotations for the supply of the posts, and for installation if Community Payback are unable to carry out the work. (Prop HG, 2nd JF, carried with 9 in favour and 1 against)

3.4 (4.5 of July meeting) Quotation for work on the pond – to consider response from Buchans

Taken earlier.

4. Finance, procedure & risk assessment

4.1 To receive the financial report and to approve the payment of bills

RESOLVED to receive the financial report and that this be checked against the invoices and statements before the cheques are signed at the end of the meeting.

RESOLVED that the payments as listed in the financial report should be paid, plus Buchans (Grass cutting) £2762.57, and PKF Littlejohn (Audit fee) £360.00, but to withhold the payment of £35.00 in favour of CAPALC as they had changed the venue at short notice and it was not possible to attend. RESOLVED to send a letter of complaint to CAPALC. (Prop HG, 2nd JM, unanimous)

Salary	£179.55
Salary	£278.20
NEST (Pension)	£228.52
LGS Services (Admin support)	£1218.34
Came & Company (Insurance)	£1337.53
Baptist Church (Youth workers)	£488.75
Command Pest Control (Rodent control)	£42.00
RPM (Zip line repair)	£114.00

Credits, including pitch hire fees, Pavilion project donations and receipt of the precept, were noted.

The Council sought clarification on the funding of the Pavilion project. RESOLVED to note the report which indicated that sufficient funds were available for the works.

4.2 Clerk's report on any use of delegated powers and action taken due to risk None.

4.3 To consider the specification for the Grass Cutting contract

RESOLVED to approve the specification and seek tenders. RESOLVED to ask Community Payback whether they might be able to carry out any of the work included in the specification. (Prop HG, 2nd JM, unanimous)

4.4 CCC Village Maintenance contribution – to confirm amount to be invoiced

RESOLVED given the shortfall in the contribution which did not cover the outlay, to continue to pursue CCC for the balance of the amount spent by the Parish Council. (Prop CW, 2nd CU, unanimous)

5. To receive reports and recommendations from committees, working groups and members

5.1 Update on Pavilion Project

RESOLVED to note that the project had now been handed over to Andy Marsh and Kate Elliott. RESOLVED that any further updates should be circulated to members on receipt.

6. To consider matters arising out of correspondence/communications received

6.1 Resident – Hedge in West Street

RESOLVED given that the work had still not been carried out and was now a safety issue, being on a difficult junction at the main access to the School, to write to Buchans asking them to cut this back in accordance with the contract.

6.2 Comberton Bowls Club – to consider request for a grant

RESOLVED to clarify how much the Parish Council is paying for rates for the buildings on the Bowls Club site, and how much budget remains available for grants for this financial year. RESOLVED that this information be passed to the Recreation Working Group to bring a recommendation to the next meeting

- 6.3 CCC – proposal for a cycle path from Comberton through Coton to Cambridge
RESOLVED to defer this item to the next meeting to enable members to attend the consultation and study the proposal in more detail.
- 6.4 CCC and Peterborough City Council Joint Minerals and Waste Local Plan suggested sites consultation
RESOLVED given that there were no sites affecting Comberton, to make no comment.
- 6.5 CCC draft Statement of Community Involvement consultation
Noted. The Parish Council made no comments.
- 6.6 Resident – concerns about the pond
Taken earlier.
- 6.7 CVC – Consultation on changes to catchment area
RESOLVED to object strongly to the proposal on the grounds that places would be taken away from local children and the impact of increased traffic. (Prop HG, 2nd SM, unanimous)

7. Closure of meeting

Approval of the confidential minutes of 12 September is to be an agenda item for the next meeting.

RESOLVED that the minutes of 12 September be amended to show that Cllr Black was present. (Prop PB, 2ne HG, carried with 1 abstention)

There was no further business and the meeting was declared closed at 9.18 pm.

SignedChairmandate
