

**COMBERTON PARISH COUNCIL****The minutes of the Parish Council meeting held on  
Wednesday 9 September 2015 in the Village Hall at 7.30pm**

Members present:	Miss A Bacon (Chairman) <sup>(AB)</sup>	Mr S Moffat <sup>(SM)</sup>
Councillors:	Ms S Higman <sup>(SH)</sup>	Mrs J Preston <sup>(JP)</sup>
	Mr A Hollick <sup>(AH)</sup>	Mr N Taylor <sup>(NT)</sup>
	Dr J McCabe <sup>(JM)</sup>	Miss C Westgarth <sup>(CW)</sup>

In attendance: 1 member of the public and Mrs Gail Stoehr (Clerk).

The Parish Council expressed its congratulations to the Queen on her long reign.

**1. Apologies for absence and declarations of interest**

- 1.1 To receive written apologies for absence and reasons  
Apologies for absence were received from Cllrs Griffiths (out of parish) and Scott.
- 1.2 To receive declarations of interests from councillors on items on the agenda and details of any dispensations held  
Cllr Westgarth declared an interest in item 4.3 as Churchwarden.
- 1.3 To receive written requests for dispensations for interests and to grant any requests for dispensation as appropriate (if any)  
None.

**Comments & observations from members of the public and County and District Councillor reports**

Cllr Frost's written report, covering committee work, was taken as read. Clarification is to be sought on the discussions about bus routes.

**2. To approve the minutes of the last meetings on 8 July and 6 August 2015**

RESOLVED that the minutes of the meeting on 8 July be approved and signed by the Chairman. <sup>(Prop CW, 2nd AB, carried with 2 abstentions)</sup>

Approval of the minutes of the extra-ordinary meeting on 6 August was deferred to the next meeting.

**3. Matters arising or carried forward from the meeting or a previous meeting for discussion or decision and to note the Clerk's report**

The Clerk's report, which included background to items on the agenda and matters arising, was noted. It was noted that the work by Cambridge Outdoor Living to erect bollards by the pond, South Street and Barton Road was only partly completed.

RESOLVED to invite the Planning Portfolio holder to the next meeting when the Bennell Farm planning application was likely to be discussed.

- 3.1 (Open) Resident – query about responsibility for half the ditch and the path by Kentings  
RESOLVED to check the title deeds to establish who was responsible  
RESOLVED to seek a quotation for clearing the whole ditch, and to ask Toft Parish Council if it would be willing to contribute to the cost, as half the ditch was in their parish.
- 3.2 (3.3) Pitch drainage – Agrostis report and maintenance recommendations  
RESOLVED to modify the specification for Amenity Sprayers contract to spray in line with the Agrostis report and to extend the timing to last until the Spring.  
RESOLVED that the new pitches were ready for play by the Crusaders only.  
RESOLVED that the Crusaders' new goals can be stored in the Pavilion as a temporary measure until another solution is found.  
RESOLVED to consider further the maintenance requirements for the land extension at the next meeting when the tender specification for the recreation ground and village maintenance will also be considered.

- 3.3 Automatic traffic counter monitoring – to consider costs and if to progress  
 RESOLVED to ask County Cllr Frost to obtain the data from the interactive signs in Comberton and Barton.  
 RESOLVED to submit a Freedom of Information request to CCC to provide details of traffic movements and speeds along Long Road, West Street and Barton Road over the last 12 months.

#### Other

RESOLVED to report problems with street lighting ie old lights were still functioning in South Street near the Church bends, in Green End, and by the old School House. Lights were out by CostCutter in Barton Road and there was a day burner near Horizon Park adjacent to 21 Barton Road. Members are to report any others to the Clerk ASAP.

RESOLVED to note ongoing problems with CGM, whereby work had not been completed and to appoint Cllr Taylor to meet with them to discuss.

### 4. Finance, procedure & risk assessment

- 4.1 To receive the financial report and to approve the payment of bills  
 RESOLVED to receive the financial report and that this be checked against the invoices and statements before the cheques are signed at the end of the meeting.  
 RESOLVED <sup>(Prop AB, 2nd CW unanimous)</sup> that the payments as listed in the financial report should be paid, and signed by the Chairman, plus Came and Company (Insurance premium) £1270.05 and CGM (grass cutting July and August) £1692.43.  
 RESOLVED not to continue with the subscription to the Open Spaces Society.

Salaries	£583.74
Noel Hart (Window repair)	£55.00
Irena Spence (Permissive path legal fees)	£300.00
Cambridge Water (Water bill)	£235.62
Peter Oakes (Tree works)	£2340.00
Connections Bus Project (Youth bus)	£3000.00
CGM (Grass cutting)	£396.91
LGS Services (Admin support)	£1522.12
LGS Services (Admin support)	£1467.96

Credits including a telephone bill credit note, a VAT reclaim, and reimbursement for a water invoice, were noted.

- 4.2 Legionella Risk Assessment arrangements  
 RESOLVED following a risk assessment that there be no change to the arrangements and to continue with the current routine.
- 4.3 To consider S137 donation request from St Mary's Church for £750  
 The request from St Mary's Church was considered, and in accordance with its powers under Section 137 of the Local Government Act, 1972, it was agreed that the Council donate the sum of £750.00, which, in the opinion of the Council, is in the interests of the area and its inhabitants. <sup>(Prop JM, 2nd NT unanimous)</sup>
- 4.4 Election of Vice-Chairman  
 RESOLVED following the resignation of Cllr Westgarth as Vice-Chairman to elect Cllr Griffiths as Vice-Chairman. <sup>(Prop JM, 2nd NT unanimous)</sup>

- 4.5 Ongoing vandalism at the Pavilion and on the Recreation Ground  
The Parish Council noted the broken windows, roof tiles and meter box. The Clerk together with the Chairman had used delegated powers to contract Coulsons for £761.00 to repair a the broken window and roof tiles which had been vandalised and also repairs to the electricity box which had been vandalised at a price to be confirmed.

The Clerk had also used her delegated powers to seek an emergency boarding of a second broken window at a cost of £55.00.

RESOLVED to enquire why the incidents had not been appearing in the e-cops reports and to ask the PCSOs to attend on the Connections Bus nights.

**5. To receive reports and recommendations from committees, working groups and members**

- 5.1 Village Sign – colours incorrect

RESOLVED having considered Stebbing Workshops comments that they had used artistic licence not to require them to repaint and to reluctantly release the payment to Harry Stebbing Workshop.  
(Prop AB, 2nd SM, carried with 1 against and 1 abstention)

**6. To consider matters arising out of correspondence/communications received**

- 6.1 CAMRA – listing The Three Horseshoes as an Asset of Community Value

RESOLVED to make an application to SCDC to list The Three Horseshoes as an Asset of Community Value, on the grounds that it was a good meeting place for members of the community, the only venue offering food and drink to the public in the village, and that it attracted overseas visitors to the campsite who wished to use a local real ale pub.

- 6.2 Resident – tree adjacent to 41 St Thomas Close

RESOLVED to ask Peter Oakes to look at the tree and give a report.

- 6.3 CCC Minor Highways Improvement Scheme invitation to bid

RESOLVED to re-submit the previous bid for a zebra crossing, and to earmark the sum of £15,000 towards the bid using money from the Contingency Special Projects budget. (Prop SM, 2nd SH unanimous)

- 6.4 CCC Rights of Way Improvement Plan review consultation

Noted.

- 6.5 SCDC consultation on moving to all out elections

Noted.

- 6.6 Comberton Baptist Church – Big Lunch 2016

RESOLVED to approve the request from the Baptist Church that the 2016 Big Lunch should be a celebration of the Queen's 90<sup>th</sup> birthday subject to their completing the usual risk assessment. (Prop SM, 2nd JP unanimous)

- 6.7 Police summit

RESOLVED that the Chairman should attend the Police Summit.

**7. Closure of meeting**

There was no further business and the meeting was declared closed at 9.30 pm.

Signed .....Chairman .....date