

COMBERTON PARISH COUNCIL

Draft minutes of the meeting held on Wednesday 10th March 2020 at 7.30 pm, online via Zoom.



In attendance: Cllr Griffiths (Chairman),
Cllr Scott (Vice Chairman), Cllr Tierney, Cllr Feldman,
Cllr Hollick, Cllr Moffat, Cllr McCabe, Cllr Martin,
Cllr Black, Cllr Elleray & Cllr Westgarth.

District Councillor: Ian Sollom

Members of the Public:

5, including Fiona Whelan and Penny Cook, Chair of the Village Hall Trustees

Clerk: A Bridges

1. Chairman's Welcome

The Chair welcomed all to the meeting.

2. To receive apologies for absence

Apologies were received from Cllr Abraham.

3. To receive declarations of interests from councillors on items on the agenda and details of any dispensations held. Cllr Hollick stated that he is a Trustee of Village Hall, no action required.

4. Comments & observations from members of the public & County and District Councillor Reports

District Councillor Ian Sollom confirmed there were no further updates from EWR or Cambridge Approaches.

Cllr Sollom spoke of the upcoming Gypsy Roma Traveller Inclusion workshop, run by the Police and Crime Office and SCDC. Cllr Tierney expressed an interest in attending.

Fiona Whelan introduced herself as standing for District Councillor for the Liberal Democrats in the Comberton area, in the upcoming by- election.

Penny Cook, Chair of the Village Hall Trustees, spoke of their request to replace the damaged windows and doors on the south side of the village hall. Mrs Cook confirmed that they would be in keeping with the new front door, which was replaced with powder coated aluminium in 2019. The Chair recommended that item 15.2 was brought forward in the meeting and this was agreed by all.

Three members of the public came to speak about their request for the Parish Council to install an outside electricity socket, so they can use the pavilions electricity. They also requested use of the pavilion toilets and to use the water supply for their mobile catering unit. They stated they would monitor the toilet use of their customers and give the key to a customer if requested. They confirmed they now have approval from the Environmental Health for their unit. The prospective mobile caterers also requested permission from the Parish Council to leave the mobile food unit (a small horsebox) in the recreation car park, all of the time. They felt that the unit could be situated by the disabled area in the car park. The Clerk confirmed that Greater Cambridge Planning had advised that the mobile unit may need planning permission if it was to be kept in the recreation car park permanently.

5. To approve the minutes of the meetings held on 10th February 2021

It was proposed by Cllr Elleray seconded by Cllr McCabe to approve the minutes, with two abstentions due to absence.

15.2 Request to approval of village hall windows

It was proposed by Cllr Elleray, seconded by Cllr Westgarth, that the request to replace the windows with powder coated aluminium was accepted. Action: Clerk to write formally to the Trustees with approval.

6. Matters arising or carried forward from the last meeting or a previous meeting and to note the Clerk's report.

Cllr Tierney confirmed that he had recently attended the Cambridgeshire Local Meeting, held by Cambridgeshire County Council. He also spoke of the upcoming Pond Working Group meeting with feedback from Anglia Water and the Wildlife Trust.

7. To consider the request from mobile caterers to have use of the pavilion toilets and connect to the electricity and water supply

Cllr Westgarth firstly expressed her concerns of having the mobile food unit situated in the car park full time. It was agreed that the car park gets very busy, and this will take up valuable space. It was agreed that the unit should not be block access to the defibrillator.

The Clerk advised the meeting that the insurance company needed more details regarding public use of the toilets and an outside electricity socket, before the Parish Council can formally make a decision, as they had previously expressed concerns about security.

Cllr Scott asked if the unit could be situated on the grass rather than in the car park. The prospective caterers expressed their concerns of being on potentially wet ground for long periods.

Cllr Elleray suggested the north side of the pavilion and the catering team felt that they needed to be visible to their customers.

The Chair suggested that the Parish Council should make decision at a later date and that this item should be on the April agenda.

Cllr Elleray proposed that the Clerk could get a quote for an external electrical socket and this was seconded by Cllr Martin. All agreed.

8. To discuss public feedback on the proposal to donate funds to Cambridge Approaches potential judicial review for EWR

Cllr Westgarth confirmed that the social media post which asked for resident feedback on the possible donation, had been viewed 700 times. This post had seven positive comments and 2 negatives, which had expressed concerns about the level of the donation and the inevitability of EWR. The Clerk confirmed she had received twenty emails expressing support for this proposal and three against and the Parish Council had to decide if this was sufficient evidence for S137 funding.

Cllr Moffat proposed to pledge to donate £10,000 to Cambridge Approaches potential judicial review for EWR, and this was seconded by Cllr Scott and agreed by all, with two abstentions.

9. Consideration of a Parish Council social media account

Cllr Griffiths proposed this motion, seconded by Cllr Elleray and agreed by all.

10. To confirm details of the Annual Parish Meeting 2021

The Parish Council agreed to do this via Zoom on 5th May at 7.30pm. Action: Clerk to set agenda and advertise this via noticeboards and online.

11. To discuss online defibrillator training and access to the defibrillator

The Parish Council agreed to that virtual defibrillator training would be beneficial and asked the Clerk to confirm dates as soon as possible. It was felt a weekday evening would be most easily attended and this would be publicised in the village. The Clerk informed the meeting that the defibrillator should be fully accessible 24 hours a day and expressed concern that the recreation ground gate was closed every evening. The Parish Council requested that the Clerk should seek the opinion of Community Heartbeat Trust and report back.

12. Planning Matters

8.1 To receive a report from the Planning Committee.

No further questions.

13. Finance, procedure and risk assessment

13.1 To receive the finance report and to approve the payment of accounts (list of invoices to be listed at the end of the agenda).

It was proposed by Cllr Elleray, seconded by Cllr Hollick and resolved that the payments are approved.

13.2 To approve an alternative quote for the legionella risk assessment of £400

It was proposed by Cllr Griffiths, seconded by Cllr Westgarth to accept the quote.

13.3 To approve the RoSPA weekly playground inspection list for £90

It was proposed by Cllr Martin, seconded by Cllr Griffiths to approve this item.

13.4 To approve the purchase of a thermometer for water testing in the pavilion for £19.99.

It was proposed by Cllr Elleray, seconded by Cllr Martin and resolved to purchase the thermometer.

13.5 To note payment of EWR signs of £197.77

Payment noted and approved.

13.6 To note late payment of CAPALC staff services for September 2020 for £673.75

Payment noted and approved.

14. To receive reports and items from committees, working groups and members for information:

14.1 LDP Working Group

Cllr Moffat confirmed that Cambridgeshire Shared Planning had accepted a hard copy of their Call for Sites Survey response, as there was limited scope to submit this online.

14.2 East West Railway Working Group report.

Cllr Moffat confirmed that the new EWR signs are now up.

14.3 C2C Busway Working Group report

No further updates.

14.4 Recreation Ground Working Group report and to consider sponsorship of benches

Cllr Martin confirmed she had been completing the weekly legionella testing and she was thanked for her time. Cllr Martin confirmed that two interns from CVC had started and were both keen to assist the working group. Cllr Martin also spoke of the proposal to allow members of the public to sponsor new recycled plastic benches for the recreation ground. It was agreed that ten would be beneficial. Cllr Elleray proposed to support this motion and it was seconded by Cllr Martin. All agreed.

15. To consider correspondence/communications received

15.1 To discuss the request to remove dog waste signs in South Street

Cllr Moffat stated that the dog waste signs were originally agreed to be placed at every entrance to recreation ground. None had been allocated for South Street or by the pathway near Harbour Avenue, but the Parish Council agreed that they were in the right place and looked appropriate there. It was also agreed that the allotment gate was for pedestrian access and the sign did not stop this gate being used.

It was agreed by all to keep the dog waste signs in South Street.

15.3 To discuss the upkeep of the sensory garden in Harbour Avenue

It was decided that this could be a task for the handyperson to assist with in the future.

16. Closure of meeting was at 8.54pm

Date of next meeting - Wednesday 14th April 2020.