



COMBERTON PARISH COUNCIL

To All Members of the Council

You are hereby summonsed to attend the Comberton Annual Parish Council Meeting, for the purpose of transacting the business as set out below.

Meeting to be held on **Tuesday 4th May 2021 at 7.30 pm**, online via Zoom.

Meeting ID: 924 7604 1084 Passcode: 250139

The Public and Press are cordially invited to be present.

Angela Bridges

Angela Bridges, Parish Clerk, 28th April 2021

AGENDA

1. **Election of the Chair of the Parish Council**
2. **Election of the Vice-Chair of the Parish Council**
3. **Apologies for Absence**
4. **To receive declarations of interests from councillors on items on the agenda and details of any dispensations held and to receive written requests for dispensations for interests and to grant any requests for dispensation as appropriate (if any)**
5. **Comments & observations from members of the public & County and District Councillor Reports**
6. **To approve the minutes of the meetings held on April 14th 2021**
7. **Matters arising or carried forward from the last meeting or a previous meeting and to note the Clerk's report**
8. **Review of Parish Council Standing Orders**
9. **Review of Financial Regulations**
10. **Review of inventory of land and assets**
11. **Review and confirmation of arrangements for insurance cover**
12. **Review of Parish Council's Procedures:**
 - 12.1 Dealing with the Press/Media
 - 12.2 Review of Councils employment policy/procedure
 - 12.3 Review of Councils expenditure under S137 of the Local Government Act 1972
 - 12.4 Review of Co-Option Policy

13. Setting dates, times and place of ordinary meetings and the Annual Parish Meeting for 2021/22

14. Planning Matters

14.1 To receive a report from the Planning Committee.

14.2 Revision to Bennell Farm West Planning Application – 20/01992/FUL

15. Finance, procedure and risk assessment

15.1 To receive the finance report and to approve the payment of accounts (list of invoices to be listed at the end of the agenda).

15.2 To note payment for £39.98 for plants for village crossroads.

15.3 To approve the Annual Governance Statement

15.4 To ensure that the Annual Governance and Accountability Return is signed and dated by the Chair via Zoom.

16. To receive reports and items from committees, working groups and members for information:

16.1 LDP Working Group

16.2 East West Railway Working Group update

16.3 C2C Busway Working Group update

16.4 Recreation Ground Working Group update

17. To consider correspondence/communications received

17.1 Three Horseshoes Asset of Community Value internal review

17.2 Complaint regarding donation to the church maintenance of graveyard

17.3 Causeway road surface

18. Closure of meeting

Total expenditure for approval in May's meeting		Net	VAT	Total
BT	Pavilion	31	6.2	37.2
Simple Solutions	Admin fee	10		10
Salaries and HMRC		1,181.44		1,181.44
3 Mobile		8.33	1.67	10
Solo Press (expenses to Clerk)	EWR signs	64.58	12.92	77.5
RH Landscapes	Grass cutting	866.66	173	1,039.99
CAPALC	Clerk's CiLCA course	400		400
Opus		191.2	13.34	205.21
		£ 2,753.21	£ 207.13	£ 2,961.34
Balance expected C/F				£ 191,905.28