



COMBERTON PARISH COUNCIL

To All Members of the Council

You are hereby summonsed to attend the Meeting of Comberton Parish Council

Members: 13 Vacancies: 1 Quorum: 6

Meeting to be held on 8th September 2021 at Comberton Village Hall at 7.30pm

The Public and Press are cordially invited to be present.

Angela Bridges

Angela Bridges, Parish Clerk. 1st September 2021

AGENDA

21-22/34. Chairman's Welcome

21-22/35. To receive apologies for absence and reasons

21-22/36. To receive declarations of interests from councillors on items on the agenda and details of any dispensations held and to receive written requests for dispensations for interests and to grant any requests for dispensation as appropriate (if any)

21-22/37. Comments & observations from members of the public & County and District Councillor Reports

21-22/38. To approve the minutes of the meetings held on 14th July 2021

21-22/39. Matters arising or carried forward from the last meeting or a previous meeting and to note the Clerk's report

21-22/40. Planning Matters

To receive a report from the Planning Committee.

21-22/41. Finance, procedure and risk assessment

41.1 To receive the finance report and to approve the payment of accounts in appendix 1 and 2 (list of invoices listed at the end of the agenda).

41.2 To approve changing monitored fire alarm at pavilion - £205 per year

41.3 To note payment to Opus Energy to avoid late settlement (street lighting) - £68.45

21-22/42. To discuss and approve the updated Grant Policy

21-22/43. Discussion of the Oak tree on recreation ground

21-22/44. Discussion of the new permissive path from Recreation extension to Green End.

21-22/45. Consideration of donation to Comberton Bowles Club CCTV

21-22/46. To receive verbal reports and items from working groups and members for information:

- 46.1 LDP Working Group
- 46.2 East West Railway Working Group update
- 46.3 C2C Busway Working Group update
- 46.4 Pond Working Group update – ecological survey for pond

21-22/47. To consider correspondence/communications received:

- 47.1 To discuss a request to manage overgrown footpaths on Swaynes Lane and between West Street and Kentings.

Appendix 1. Payments made in August 2021

Total expenditure for approval in August		Net	VAT	Total
Cambridge Water	Water for pavilion	248.99	0	248.99
Opus Energy	Electricity	84.71	0	84.71
Three mobile	Telephone contract	8.33	1.67	10
Spotless Spaces	Cleaner for pavilion	120		120
BT	Pavilion telephone	31	6.2	37.2
Simple Solutions	Admin fee	57.5		57.5
Salaries and HMRC		1,514.93		1,514.93
Expenses for handy person	Paint	20.83	4.16	24.99
Clerk expenses	Stamps	18.12	0	18.12
RoSPA	Course for handy person	260.00	52	312.00
RH Landscapes	Inv 001136	1,039.99	173.33	866.66
		£ 3,404.40	£ 237.36	£ 3,295.10

Appendix 2. Payments for approval In September 2021

Total expenditure for approval in September		Net	VAT	Total
Three mobile	Telephone contract	8.33	1.67	10
Spotless Spaces	Cleaner for pavilion	120	0	120
Briar Security	Emergency LED lights in pavilion	325	65	390
BT	Pavilion telephone	31	6.2	37.2
Insurance	Parish Council insurance	1,254.68	150.56	1,405.24
Simple Solutions	Admin fee	12.5	0	12.5
Salaries and HMRC		1,514.93	0	1,514.93
Handyman expenses	Paint and shower replacement part	23.32	4.66	27.98
Southern Monitoring	Fire alarm for pavilion	323.90	64.78	388.68
RH Landscapes	Inv 001136	1,039.99	173.33	866.66
		£ 4,653.65	£ 466.20	£ 4,773.19