



COMBERTON PARISH COUNCIL

To All Members of the Council

You are hereby summonsed to attend the Meeting of Comberton Parish Council

Members: 10 Vacancies: 3 Quorum: 6

Meeting to be held on 7th December 2021 at Comberton Village Hall at 8pm

The Public and Press are cordially invited to be present.

Angela Bridges

Angela Bridges, Parish Clerk. 29th November 2021

AGENDA

21-22/47. Chairman's Welcome

21-22/48. To receive apologies for absence and reasons

21-22/49. To receive declarations of interests from councillors on items on the agenda and details of any dispensations held and to receive written requests for dispensations for interests and to grant any requests for dispensation as appropriate (if any)

21-22/50. Comments & observations from members of the public & County and District Councillor Reports

21-22/51. To approve the minutes of the meetings held on 13th October 2021

21-22/52. Matters arising or carried forward from the last meeting or a previous meeting and to note the Clerk's report

21-22/53. Planning Matters

53.1 To receive a report from the Planning Committee.

54.2 To discuss planning application: **21/1534/TTPO** - Fell and Treat Stump to T5 Ash and T6 Oak tree located on a strip of land to the rear of 29 Hillifield Road, Comberton, CB23 7DB.

21-22/54. Finance matters

54.1 To receive the finance report and to approve the payment of accounts in appendix 1 (list of invoices listed at the end of the agenda)

54.2 Approve tree works for maple tree in The Valley - £234

54.3 To approve electrical work on pavilion - £414

54.4 To approve an ecological survey for pond - £360

54.5 To consider quotes to repair the footpath from Green End to Comberton Recreation Ground

54.6 To approve the budget for the MUGA to be constructed in 2022-23

54.7 Signing of the S106 funds from SCDC from the Bennell Farm development for the Comberton pavilion extension.

21-22/55. Discussion of ideas for celebrating the Queens Jubilee celebrations in June 2022

21-22/56. Discussion of the grass cutting and village maintenance schedule tender

21-22/57. CPC assets review

21-22/58. Review of Committees and working groups

58.1 To review and approve the Terms of Reference for working groups and the Planning Committee

58.2. To review and appoint members to the relevant committees and Working Group.

21-22/59. Discussion of arrangements for staff appraisals for the Clerk and the Handy Person.

21-22/60. To receive verbal reports and items from working groups and members for information:

60.1 Pond Working Group –

i) to consider quotes received to drain and remove silt in the pond and remove island.

60.2 Recreation Ground Working Group –

i) to consider three quotes for a pergola in the recreation ground

ii) to consider an eco-toilet in the recreation ground

iii) to discuss details for the MUGA planning application

60.3 Tree Working Group update

Appendix 1- payments from November for approval

Total expenditure for approval in November		Net	VAT	Total
Fresh Air Fitness	Replacement parts for airwalk in rec	16.39	3.28	19.67
Handyman expenses	Safety wear/woodstain for bench	58.99		58.99
Opus Energy	Street lighting	75.5	0.68	76.18
Ace Fire	Annual fire extinguisher service	157.55	31.51	189.06
Oakes and Watson	Tree work to Oak in recreation ground	310	62	372
Three mobile	Telephone contract	8.33	1.67	10
Spotless Spaces	Cleaner for pavilion	120		120
Simple Solutions	Admin fee	12.5		12.5
Salaries and HMRC		1,514.93		1,514.93
EON	Electricity for the pavilion	97.42	4.87	102.29
Rialtas	Finance software	124.00	24.8	148.80
RH Landscapes		1,039.99	173.33	866.66
		£ 3,535.60	£ 302.14	£ 3,491.08

Payments for December for approval

Total expenditure for approval in December		Net	VAT	Total
Fresh Air Fitness	Replacement parts for airwalk in rec	16.39	3.28	19.67
Handyman expenses	Safety wear/varnish for bench	58.99		58.99
Three mobile	Telephone contract	8.33	1.67	10
Spotless Spaces	Cleaner for pavilion	120		120
Simple Solutions	Admin fee	12.5		12.5
Salaries and HMRC		1514.93		1514.93
Opus Energy	Street lighting	74.71	0.63	74.08
Comberton Baptist Church	Donation for Edge Youth Workers	696.5	0	695.5
Expenses for Clerk	Filling cabinet and folders/paper	193.61	27.27	164.34
Total				£3,536.67

Date of next meeting – January 12th at 7.30pm