



COMBERTON PARISH COUNCIL

To All Members of the Comberton Parish Council:

You are summoned to attend the Comberton Annual Parish Council Meeting, held on

May 10th 2023, at Comberton Village Hall at 7.30pm.

Members of the public and press are invited to attend.

Angela Bridges

Parish Clerk, May 3rd 2023

AGENDA

23-24/17. Election of the Chair of the Parish Council

23-24/18. Election of the Vice-Chair of the Parish Council

23-24/19. Apologies for Absence

23-24/20. To receive declarations of interests from councillors on items on the agenda

23-24/21. Public Participation – (15 minutes)

23-24/22. County and District Councillor reports

23-24/23. To approve the minutes of the meetings held on April 12th, 2023.

23-24/24. Matters arising (for information only)

23-24/25. Review of Parish Council Standing Orders

23-24/26. Review of Financial Regulations

23-24/27. Review of inventory of land and assets

23-24/28. Review and confirmation of arrangements for insurance cover

23-24/29. Review of the Parish Council subscriptions to organisations

23-24/30. Review of Parish Council's Procedures:

- 30.1** Dealing with the Press/Media
- 30.2** Review of Councils Employment Policy
- 30.3** Review of Councils expenditure under S137 of the Local Government Act 1972
- 30.4** Review of the Risk Assessment

- 30.5 Review of the Complaints Policy
- 30.6 Review of the Data Protection Policy and Freedom of Information

23-24/31. Setting the dates and times of ordinary meetings and for the Annual Parish Meeting in 2023/24

23-24/32. To review and appoint members to the relevant committees and working groups:

- Planning Committee
- Recreation Ground Working Group
- Finance Working Group
- Tree Working Group
- Pond Working Group
- Transport Working Group
- Pavilion Working Group

32.1 To approve the Planning Committee Terms of Reference

23-24/33. Planning Matters - To receive a report from the Planning Committee.

23-24/34. Finance, procedure and risk assessment

34.1 To receive the finance report and to approve the payment of accounts (list of invoices to be listed at the end of the agenda).

34.2 To review and approve Section 1 'Annual Governance Statement 2022/23' of the Annual Governance and Accountability Return.

34.3 To review and approve Section 2 'Accounting Statements 2022/23' of the Annual Governance and Accountability Return

23-24/35. Consideration of assistance for the upkeep of Comberton Village Hall

23-24/36. Discussion on the recent planning application from Endurance Estates and Inspired Living - 23/01448/OUT - Land at Branch Road, Comberton. A hybrid planning application for the construction of an Integrated Retirement Community (IRC) of up to 200 extra care units (Use Class C2) with ancillary communal and care facilities and green space.

23-24/37. End of meeting

Total expenditure for approval in May		Net	VAT	Total
Three mobile	Telephone contract	8.33	1.67	£10
Simple Solutions	Admin fee	15		£15
Glasdon	Lifebuoy for pond	56.78	12.5	83.14
RH Landscapes	Grass cut	901.67	180.33	1,082.00
Handyman expenses	Flowers for crossroads	61.98		61.98
Briar Systems	Alarm for pavilion	455.00	91	546.00
Salaries and HMRC		2,291.27		2,291.27
Total				£4,089.00