

COMBERTON PARISH COUNCIL

Meeting information for 13th September 2023



23-24/64. Apologies for Absence – Cllr Moffat has sent his apologies.

23-24/65. To receive declarations of interests from councillors on items on the agenda

All dispensation requests should be made to the Clerk, in writing, prior to the meeting as per Standing Orders 13d.

23-24/66. County and District Councillor reports - Monday 4th September

23-24/67. Public Participation – (15 minutes)

To allow members of the public 15 minutes to speak about items on the agenda, or else raise questions about other matters concerning them which may be including in future agendas. No decisions can be made under this item.

23-24/68. To approve the minutes of the meetings held on June 14th, 2023.

23-24/69. Transport working group – A Comberton Greenway update from Martin Meehan (GCP project manager)

23-24/70. Matters arising (for information only)

Any matters arising from the time from the last meeting will be raised for information only. No decisions can be made under this section.

23-24/71. Planning matters - To receive a report from the Planning Committee.

23-24/72. Finance, procedure, and administration.

72.1 To approve the payment of accounts (list of invoices to be listed at the end of the agenda).

72.2 To note the external auditors report.

The external auditors report requested the following ‘the PC authority should ensure that it has regard to the level of reserves held when considering future precept requests’. It also highlighted that Information on the AGAR indicates that assets purchased during the year have not been included in Section 2, Box 9. PKF wanted to know difference between expenditure and asset register change, this was due to majority of the spend being installation labour, and the items mentioned were actually in place on the assets register - therefore no large differences.

72.3 To discuss seeking legal advice that S106 funds from Bennell Farm are redirected into priority areas highlighted by the Parish Council.

Currently, the PC has the following allocated in S106 funds to be discussed:

The S106 agreement is as follows:

- £80,239.52 towards the provision of the extension to Comberton Pavilion,
- £12,724.55 towards the refurbishment of Comberton tennis courts,

- £9,543.41 towards the provision of drainage improvements to Comberton Primary School sports pitches,
 - £67,759.51 towards the drainage of sports pitches on Comberton recreation ground.
- A letter from the Parish Council explaining how and why it wishes to change the agreement would be needed and legal fees would be around £1,000 to £1,500. The developer would need to formally agree to any changes.

72.4 To discuss the quotes for Comberton Parish Council insurance.

Three quotes are:

BHIB - £1,268.34 (three year deal).

Gallagher - £2,096.53.

Zurich - £1,325.47 – (three year deal).

72.5 To consider the Comberton Scouts grant request.

Please see the attached application for £500 to help replace items damaged in a recent fire.

23-24/73. To receive reports and updates from working groups and members for information:

73.1 Recreation ground working Group

- i) To discuss finance and details of MUGA quotes
- ii) To discuss the request for cricket nets on the recreation ground.

Residents and the cricket club have requested that the PC consider either permanent or portable nets by the skateboard ramp. Letter is attached.

- iii) Mobile coffee business proposal.

As discussed in the July meeting, it was agreed that it would be explored after the pub had reopened.

73.2 Tree working group.

- i) Tree Management Policy – see attached.
- ii) To discuss quotes for the overhanging tree in Thornbury

23-24/74. End of meeting

